

**Application for information under section 6 (1) of the
Right to Information Act, 2005**

Date:
Hyderabad.

To
The Central Public Information Officer (CPIO),
National Institute of Technology,
Warangal.

SUB: Seeking information under the provisions of the “Right to Information” act 2005 (RTI 2005)

Mr CPIO,

With reference to the above subject I would like you to provide me the following information made available to me at the earliest. This application is in my personal capacity as a citizen of India.

1. Copy of the latest updated index of records as per Sec 4(1)(a) of the RTI act.
2. Copy of the latest updated proactive mandatory disclosure manual in accordance to Sec 4(1)(b) of the RTI Act.
3. Details of information available on the NITW Website in accordance to the provisions of the RTI act. Details of the CPIO, CAPIO and FAA with their Names, Designations and contact numbers.
4. Copy of minutes of meeting/proceedings of the NITW Board meetings of the last 3 years.
5. Copy of all enquiry/vigilance or any other enquiry report held by the college or submitted to MHRD or AICTE or any other Government body in the last 3 years on the complaints and allegations of financial irregularities and corruption by Director and others.
6. Provide complete details of the money spent on various construction, maintenance, installation, procurement or any other development activity in the college, staff quarters, director residence, guest house etc in the last 5 financial years including the present financial year. Details to include
 - a. Name of the activity
 - b. Department if any
 - c. Number of units if applicable
 - d. Estimated tender value
 - e. Amount of Final payment made to the contractor/ Vendor
 - f. Complete details of the contractor/Vendor
7. Provide copies of the audited financial statements of NITW including detailed breakup of various heads of the last 5 financial years including the present financial year.
8. Provide copies of the auditor reports of NITW of the last 5 financial years including the present financial year.
9. Copy of the annual report of NITW as mandated under Section 25(2) of the RTI Act 2005, for last three years and the report must contain all the details as mandated under Section 25(3).
10. Copy of Show cause notices issued by the CIC, New Delhi to the CPIO, NITW and the reply given by the Institute and the subsequent decision made by the CIC on the reply (For last three years).
11. Provide details of the amount spent on travel of Director, Faculty or any other official of the institution on official trips college in the last 5 financial years including the present financial year. Details to include
 - a. Dates of the trip
 - b. Purpose of the trip
 - c. Names of people who went on this trip
 - d. Place of visit
 - e. Amount spent on this trip including travel and other allowances
12. Provide leave records of the Director NITW for the last 3 academic years including the present academic year. Details to be given per academic year
 - a. Number of working days in the academic Year

- b. Number of days the director was present.
- c. Number of leaves availed by the director
- d. Number of days the director was out of station on official work
- e. Number of leaves allowed per year

If the information is not provided within 30 days from the day of filing the application, you will have to provide the information Free of cost Under Sec 7(6) of the RTI act 2005. You might also be fined up to Rs 250/- per day for the delay after 30 days as per Sec 20(1) of the act.

I would also like to bring to your kind notice the Following sections of the RTI act 2005 that prescribes for computerization of all your data so that it is easily disseminated.

4. (1) Every public authority shall—

a) maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerised are, within a reasonable time and subject to availability of resources, computerised and connected through a network all over the country on different systems so that access to such records is facilitated;

4. (4) All materials shall be disseminated taking into consideration the cost effectiveness, local language and the most effective method of communication in that local area and the information should be easily accessible, to the extent possible in electronic format with the Central Public Information Officer or State Public Information Officer, as the case may be, available free or at such cost of the medium or the print cost price as may be prescribed.

The CPIO is also at liberty to call me at the below mentioned mobile number, at any time of the day or night, to seek any clarification, regarding the information asked for in this RTI application.

I am willing to receive the above information in any form like Hard Copy or Soft Copy by email.

I am also willing to pay any additional charges which the CPIO is going to charge me, provided the CPIO informs me the detailed calculation of the charges along with a reasoned order, as per Sec 7(3) of the RTI Act 2005.

I am enclosing an IPO for Rs.10 in the name of the accounts officer as initial payment as per provisions of RTI Act 2005.

Thanking You ,

Regards

Rakesh Kumar Dubbudu

ADDRESS FOR COMMUNICATION

Rakesh Kumar Dubbudu
H No: 2-7-1013, Kanakadurga Colony,
Waddepally, Hanamkonda,
Warangal- 506370
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e-Mail: rakesh.dubbudu@gmail.com

Enclosures: IPO for Rs 10/- bearing number 77E 062394 in the name of Accounts Officer.